



## Health & Safety Policy

Cannock Wood and Gentleshaw Gardening Club aims to promote the health, safety and welfare of all persons to whom we owe a duty of care, including members, volunteers, visitors, speakers and exhibitors through a commitment to the development of a positive health and safety culture.

To achieve the highest possible standards, the club aims to, so far as is reasonably practicable:

- comply with all relevant health and safety legislation and guidelines;
- conduct risk assessments, ensuring actions arising are implemented and the risks are reduced to the lowest practicable level;
- provide defined procedures, which include safe methods of working for all those involved in the delivery of club activity;
- seek to prevent accidents, incidents, and review near misses;
- report any accidents, incidents, and near misses arising from club activity and ensure the timely completion of investigations to prevent incident reoccurrence;
- implement emergency and first aid procedures where necessary;
- ensure mechanisms are in place to report hazards and identify and rectify faults;
- ensure suitable welfare arrangements are in place and provide a safe and healthy working environment for all those involved in club activity, and;
- provide appropriate information, instruction and supervision to ensure all those involved in club activity and events take care of their own safety and welfare and that of others.

This policy will be reviewed in accordance with changes to the law and the needs of the club. Reviews will be at minimum annually prior to the AGM, or more frequently if necessary.

Updated March 2025